



## Student Code of Conduct

Purpose:	AAOWT is committed to providing a supportive and fulfilling learning experience that enables students to reach their highest academic potential. It is the organisation's expectation that respect for diversity will influence the course content, teaching, assessment and learning philosophies, methods and practices. This commitment is underpinned by the expectation that all students must accept responsibility for maintaining a safe, harmonious and tolerant environment in which to work and study.
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Document Control			
Version	Approved Date	Authorised by	Change Description
1.0	15/12/2015	CEO	Continuous improvement

All students enrolled at AAOWT are required to adhere to the Student Code of Conduct. A breach of this code may result in disciplinary action, up to and including, expulsion from the academy.

### Administration

Students are expected to;

- Provide the academy with current contact details and ensure they regularly read all emails sent to them by the academy.
- Inform themselves of all academy policies and practices which affect them.

### Academic Integrity

Students are expected to;

- Conduct themselves honestly and in compliance with all policies and procedures which affect them.
- Maintain integrity in academic work.
- Not engage in plagiarism or other academic misconduct.
- Conduct themselves in a manner conducive to the proper functioning of the academy.
- Actively participate in the learning process.
- Attend scheduled course teaching activities and submit assessments on time, unless unforeseen or exceptional circumstances arise
- Ensure the proper use of copyright material.
- Ensure their academic and student clinical practice activities are conducted safely and do not place others at risk of harm.
- Be familiar with the Student Portal and any other resources available to assist them in conducting their studies, completing their assessments by following academic protocol and avoiding plagiarism.
- Follow the correct protocol with regard to submission of assessments.

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## Equity and Respect

Students are expected to;

- Behave ethically, avoiding any action or behaviour that would unfairly disadvantage or advantage either themselves or another student
- Maintain professional relationships with academic and administrative staff
- Respect personal and professional boundaries of all stakeholders
- Treat all staff, other students, and visitors to the academy with courtesy, tolerance and respect. This extends to teaching staff in venues off-campus and online, and supervisors and others involved in workplace or clinical placements.
- Respect the rights of others to be treated equitably, free from all forms of unlawful discrimination and harassment, including sexual harassment
- Not engage in behaviour that is unlawful, discriminatory, harassing, or bullying
- Not engage in behaviour that is perceived to be threatening or intimidating or causes any person to fear for their personal safety or well-being
- Not behave in a way that disrupts or interferes with any teaching or academic activity of the academy or any cultural or social gathering conducted by the academy

## Commitment

Management and staff of AAOWT have a duty to ensure that any breaches of this Code of Conduct are reported and dealt with in an appropriate manner.